

Keeping the enterprise skilled and compliant.

The AssurX Training Management solution orchestrates training requirements, activities, course work and training histories across your organization. AssurX software ensures your personnel are trained on the right subject matter at the right times to maintain compliance and improve effectiveness.



The [AssurX Training Management solution](#) helps identify, assign and maintain unique training requirements across the organization. Centralize and automate training tasks that originate from different sources and utilize different methods. Enable a continuum of quality, compliance and accreditation activities that provide direct delivery of learning materials and assessments of learning achievements.

Integrate with other AssurX applications to automatically launch and assign training at the exact moment it is required from anywhere within the system. Align regulatory compliance requirements with internal training requirements for a comprehensive picture of learning and conformity.

ADVANTAGES OF TRAINING AUTOMATION

AssurX Training Management creates an electronic workflow of tasks, assignments, alerts and escalations that can be automated to your specific needs. It maintains an electronic archive of all training requirements, courses/materials, activities and individual training histories.

Managing training through a centralized system increases productivity, reduces the rate of late training, increases user competence, and helps you achieve compliance requirements.

Increase Productivity

Eliminate multiple ways of assigning and recording training records and relying on manual calendaring. AssurX software automatically tracks training tasks, sends users notifications and escalates issues to supervisors to ensure all training and certifications are completed on time.

Efficiently audit, retrieve and report training/qualification and test score history for an individual or group. AssurX is designed to work for any industry and can be configured for any training program—regardless of complexity.

Increase Visibility

AssurX automated training management software creates visibility across the enterprise. Training histories are automatically recorded for easy retrieval and reporting. Simple-to-use dashboards deliver real-time access and visibility into activities for managers and administrators. User dashboards provide a concise way to access assignments, materials, exams, history and course registration forms.

Quality and compliance managers have immediate insights into people with specific skill sets for new positions or changes in the organizational structure. Management dashboards indicate outstanding and late training tasks that help proactively manage requirements and escalate issues.

Training administrators can manage training requirements, roles, histories, courses, materials, exams and documents. Training can be assigned by company, group or individually based on the content. Administrators can also manage tasks, access controls, view status reports, and assignment changes.

Employees can view their history, assignments and outstanding training tasks with a higher level of accountability. Requirements and due dates are displayed in the system.

The powerful Training Management dashboard provides rapid search capabilities to locate sessions and exams, track employee training status, generate reports and conduct analysis.

The Employee Master provides the ability to define roles, add/organize requirements and observe employee skills, certifications and training in one convenient location.

Reduce Risk

Disparate and paper-based training management systems lack a single point of insight which increases the potential for learning gaps and risks to product quality that could be caused by improperly or undertrained staff.

Training is assigned and tracked through one system based on defined roles, eliminating training inconsistencies and maximizing knowledge transfer. This assures consistency of operations, while eliminating extra tasks often involved with manual training.

Enhance Compliance Posture

Training Management supports compliance with FDA and other regulations (ISO 9001, ISO 14001, HIPAA, NERC, etc.) with [21 CFR Part 11](#) electronic signatures, audit trails, retention, traceability and evidence of training. All training activities are systematically managed and recorded to meet regulatory requirements.

With a single system to manage and store all training and certifications, preparing for an audit reduces the time it takes to locate and compile information. The more controlled and documented a training program is, the more “audit-ready” your organization will be.

Integrate Training with Quality Processes and Enterprise Systems

Training Management can be integrated with any other AssurX solution to ensure that training is updated when driven by any change type. Integrate with change management and CAPA to drive training updates that may occur as a result of a quality-related event. Assign tasks based on validated expertise to put the right person in charge.

Training Management can integrate with your document management system to connect employee requirements, job title requirements, systematic training, departmental requirements and other organizational requirements. Connect AssurX to your employee records system to create a holistic view of employee performance from corporate compliance and employee achievement perspectives.

TRAINING MANAGEMENT BENEFITS AT-A-GLANCE:

- Manage all Training in a Centralized System
- Accommodate Organizational Change with Configurable Workflows
- Deliver Training in any Format
- Establish Training Requirements Based on Roles, Departments, and Groups
- Complete Visibility into Training Activities and Performance
- Reduce Risk of Non-Compliance
- Capture a Full Audit Trail
- Integrate with Quality Processes and Employee Records
- Reduce Costs Through Automation
- Capture Digital Signatures Compliant with 21 CFR Part 11
- Create Notifications and Alerts for Past Due Training and to Denote Milestone Achievements

➤ ABOUT ASSURX

With decades of expertise built into our quality management and regulatory compliance software platform, AssurX helps companies maintain quality and compliance, streamline workflow, control risk and better manage any enterprise.

Our incredibly configurable software and deep understanding of users' needs produces a unique system that easily adapts as your business evolves. AssurX is an ideal partner for regulated companies looking for better operational control and efficiency while staying compliant.

To learn more about how AssurX can help with your quality and regulatory compliance management needs, please [connect with us online.](#)

